



CSP Zeebrugge Terminal NV

The Ports for ALL

POSITION DESCRIPTION

HSSE Manager

(Preventie adviseur Niveau I)

PURPOSE

Support the development of a sustainable HSSE-strategy that sets the direction and actions to integrate HSSE into all departments.

Influence and drive HSSE performance through constructive collaboration & high visibility in the entire organisation.

PRINCIPAL ACCOUNTABILITIES

- Defining the HSSE-strategy that sets the direction and actions to integrate HSSE into all departments.
- Follow-up the feasibility of key HSSE-plans and identify & resolve issues that might occur and constantly monitor based on priorities, added value & feasibility
- Examine potential risk & dangers and take necessary measures to prevent them (risk assessment) – detect potential HSSE-risks and recommend adequate improvements.
- Support the departments in the day-to-day HSSE related activities.
- Through coaching, support and constructive collaboration, roll-out desired safety culture & embed safety mindedness in order to create a better safety awareness that is part of day-to-day operations.
- Initiate and coordinate incident investigations and identify improvements in order to avoid future incidents.
- Share learnings and best-practices across departments and management layers effectively and help teams to increase safety performance.
- Support the management team in the emergency response situations & incidents and lead if appropriate or asked. Increase the skill set of the key-people in emergency response (define processes).
- Participate in HSSE meetings; represent CSP Zeebrugge's interests in local groups of stakeholders (Cewez, unions, ...) and local government organisations regarding HSSE.
- Build and maintain a HSSE network where 'best practices' and 'lessons learned' from other companies can be shared and make these available for the local teams.
- Ensure the organisation is compliant to local, regional en international laws.
- Collects and create relevant data and information and create the required HSSE-statistics and feed-back to managers for improvements. Facilitate external audits on all procedures from HSSE perspective.
- Participate in regional/global HSSE initiatives to share views and learnings.

REPORTING AND SCOPE

- This position reports to the Operations Director.
- The HSSE Facilitator reports to this position.



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WORK/BUSINESS CONTACTS AND AUTHORITY

INTERNAL contact with:

- Management and supervisory levels in order to coach and support the integration of HSSE in all departments.
- Consult, address and support all employees (including harbour labour and unions) on HSSE related topics.

EXTERNAL contact with:

- Port Community organisations (CEWEZ).
- Security, Inspections, EDPBW, vendors, suppliers, consultants, emergency services.
- Other external HSSE related authorities & local stakeholders.

CRITICAL QUALIFICATIONS/SKILLS/EXPERIENCE

- Holder of a HSSE certification, compliant with the Belgian Law (Level I).
- Several years of experience in a similar environment are a strong asset.
- Experience in setting-out HSSE strategies.
- In depth knowledge of incident investigation and handling.
- Experiences with safety behavior and safety culture.
- Ability to provide leadership, obtain cooperation and assistance to meet objectives and experience in coaching/leading direct reports.
- Integer person with excellent communication skills. Ability to build strong relationships with stakeholders (both internally/externally) at multiple levels.
- Result-oriented, pragmatic & ability to think along with the business.
- Requires excellent organizational & analytical skills, including planning, directing, and monitoring activities.
- Fluent in English and Dutch, both written and spoken.
- No fear of heights. Availability & flexibility in a 24/7 environment in case of emergencies.

LEARNING OPPORTUNITIES

- Be part of a changing and fast-growing organisation, committed to turning its diverse challenges into exciting new business opportunities.
- Significantly influence the organisational culture to integrate HSSE across the company.
- Knowledge of terminal operations management.
- Get wide exposure to key internal and external stakeholders.

Position Description approved by:

Date:

Employee –